



Governing Board Meeting Agenda
March 14, 2007

I. Group Check In –Tamara Honvlez, Patty Horn, Kristin Metler, Lisa Caraboa, Lisa Koenig, Tracy Benson

a. Discussion centered around being a part of the Partnership for 21st Century Learning Skills conference at University of Arizona on Nov.12,2007. Ken Kay is the CEO of the organization. Tracy will contact Ken to let them know that we would be interested in being involved in the conference.

II. Committee Updates

a. Membership

i. List needs to be updated from the conference. Membership forms and checks will be forwarded to Patty for updates and deposits. Lisa would like a regional membership list. Lisa will contact Glen to change address on membership form and will update

b. Nominating

- i. Lisa Caraboa will Chair the Nominating Committee of at least 3 members. Nominations will be open until April 6th. Members will vote at the May 4th meeting with the opportunity to request an absentee ballots prior to that date.
- ii. Since the Officers and the Regional Representatives will serve two year terms with elections on alternating years, the Officers will continue to serve their second year and the Regional Representatives will be elected for a term beginning July 1, 2007 to June 30th, 2009. The four Regional Representatives nominated submitted are:

Four Regional Reps:

Mary Ann Kapp – Northern Arizona

Andrew Szczepanik – East Maricopa

Mori Kemper – West Maricopa

iii. Each nominee will submit a maximum of a 1 page bio that included their involvement and participation in NSDC or SDCAz. Other information to

include would be how they are involved in professional development and how they could promote the SCDAz mission.

- iv. The nominating committee, consisting of at least three members will at least one month prior to the election of officers, notify the voting membership of the proposed slate of Executive Board candidates and oversee the election.
 - v. The following excerpt* at the end of the minutes which is from the By-Laws of the SCDAz will be a part of the information to be posted on the web site in regard to officers and regional representatives responsibilities.
- c. Statewide Conference
- i. Kristin and Tamara will serve as Co-Chairs for the 2008 Statewide Conference.
- d. Communications
- III. Treasury Report
- a. The Conference expenditures are not yet calculated. The Treasurer's Report is pending.
- IV. NSDC RFP for next year hosting State Workshop
- a. Tamara will complete the RFP for hosting the state workshop in conjunction with our Statewide Conference.
- V. NSDC Board Members at Conferences
- a. Summer Leaders Meeting – 3 days prior to NSDC Summer Conference July 13, 14, 15, 2007; teams are recommended so the President and 1 Board member will be attending with the expenses paid for those 3 days, and round trip airfare including hotel expenditures that are reasonable. Lisa Koenig will create a Travel Request Form that will be completed prior to the conference. Kristin and Tamara will be attending. Strategically building capacity was part of the conversation.
 - b. Winter NSDC Leaders Meeting is one afternoon with the affiliate meeting in the evening. Who will attend and how many will attend will be determined by the new board.
- VI. Revise and update Affiliate goals
- a. Create a strategic capacity building plan.
- VII. Plan May 4th General Meeting AM – Board Meeting PM; 9am to Noon
- a. Find a Phoenix Location
 - b. Create an Arizona state map with member indicators to view statewide membership

- i. Regional Maps with sticky notes depicting pd activities in that region ??
 - c. Business Meeting – Election, board update, treasurer report – Kristin will conduct the meeting (9:00-10:00)
 - d. PD hour – World Café: National Standards - focused conversation around strands using innovation configurations to facilitate the conversation - Kristin and Tracy will plan logistics for World Café – Tamara and Kristin will develop questions (10:30 to Noon)
 - e. Poster Session - Needs Assessment and analysis from members or include within the context of the Standards
- VIII. Identify who will be our PD this spring
- a. Tabled until Fall 2007 for planning
- IX. Other
- a. Perhaps funding a Board Retreat after July 1 would be beneficial for new board members as well as the opportunity for the Board Members attending the Summer Leaders Meeting to share their learning. Discussion to follow at the next Board Meeting.
- X. Closing