



I. Board Members present: Tamara Honvlez, Kristin Metler-Armijo, Lisa Koenig, Tracy Benson

II. Review and Revise Minutes
Minutes were approved as is.

III. Committee Updates:

1. Professional Development

*Tamara shared that she met with the Professional Development Committee after the last general meeting. She shared the following:

- 9/21 will be the first professional development opportunity. Pat Roy will be presenting, "Effective Professional Development, No Longer Just a Workshop." It will be held at the Pendergast Learning Center, from 8:00 – 3:30.
- NSDC gave Arizona one of the 3 National Institute spots. The dates that were selected are: 2/12 and 2/13. Joellen Killion will be presenting "Powerful Designs for Professional Learning."
- 2/14 will be the first SDCAz statewide conference in conjunction with this event. A committee will be formed next fall for further planning.
- Cindy Harrison will be visiting Washington School District in the spring. SDCAz is hoping to arrange for her to present while she is here. SDCAz will help share the expense costs with Washington. Tamara is working with Maggie to arrange this.

* It was recommended by the board that the Professional Development Committee put together a list of conference facilities and approximate prices. These would be available on the resources page for those individuals who were looking for professional development sites.

* The board determined that when a school district or organization hosts SDCAz events, for every 25 seats requested, 1 free admission to the event will be given.

* The board discussed costs of professional development opportunities for members and non-members. Several ideas were generated: \$100.00 per member for a full day of PD, \$125.00 per non-member. We also discussed \$60.00 per member and \$75.00 per non-member for a full day of training. Currently, we are able to obtain locations relatively inexpensively, but are unsure of that continuing. The board questions whether the affiliate wanted to start high in anticipation of that possibility or if we should raise costs when needed. A decision will be made soon.

2. Membership and Communication

* Patty shared that the May 5th meeting announcement had gone out with the website list serve. All RSVPs are being handled by her secretary, Sandy.



3. Treasury

* Tax ID Information: The board voted to hire an attorney and an accountant to help pay the expenses for obtaining a tax ID #.

* PDLA/SDCAz Standards Training: Kristin contacted Cynthia Bradley from Miriam's office to see if more checks were ready for pick up. A message was left.

* Lisa received a check from NSDC for \$7000.00 for the Feb. Dennis Sparks and Joellen Conference. She also had received several through the mail membership fees.

* Lisa suggested that the Treasury report no longer be part of the committee reports as it is not really a committee.

* Lisa is working to establish a budget for next year.

IV. Reflect on the May 5th Meeting

* All members shared that they felt the meeting on the 5th went well. All suggested feedback was discussed.

- We determined that a group membership fee was premature for the organization currently. It is something that we can revisit in the future.
- We determined that having the names of all AZ Academy graduates listed on the website was a good idea. Tamara is going to work on that this summer.
- We appreciated all of the suggestions for content during the general meeting ideas, and hope that you see many of them during the next year.

* We reviewed the history poster comments and determined that individuals who did not attend the meeting would not be able to interpret all that was said. So, Tamara is going to ask Maggie to write something for the website.

V. Review Professional Development Committee Plans

Plans were reviewed in conjunction with the Professional Development Committee Report.

VI. Establish Board Meeting Dates for Next Year

* The following dates have been set for the 2006 – 2007 year:

- September 7, 2006, after the general meeting
- November 1, 2006, in Tuscon
- January 17, 2007, in Phoenix
- May 5, 2007, after the general meeting

VII. Other Agenda Items

* General Meeting Dates for 2006 – 2007

- September 7, 2006, in Phoenix
- May 4, 2006 in Tuscon

* 2006 – 2007 is the last year for the Interim Governing Board. Tracy Benson has been identified as the Nominating Committee Chairperson. She will be looking for members of the Nominating Committee at the 9/7 meeting.

* The Agenda for the September, 7, general meeting was set.

- I. Welcome and Introductions
- II. Preview of the Year (Share the calendar, newsletter, national conference, etc.)
- III. Committee Updates
 - a. Professional Development
 - b. Membership and Communication
 - c. State Wide Conference Committee
 - d. Nominating Committee
- IV. Treasury Report
- V. Sharing of PD Opportunities by Members
- VI. Professional Development Roundtables
- VII. Other Agenda Items

* The topics that were selected for the PD Roundtables are:

- Induction (Kristin and Patty will find someone for this)
- Book Talk *Powerful Designs for Professional Development* (Tamara will find someone)
- Non-linguistic Representation (Tracy will find someone for this)
- Asset = Kim Flack (Lisa K. will talk to her)
- Instructional Coaching (Tamara will find someone)
- NSDC Standards (Kristin will work on this)

* We also discussed finding door prizes for all meetings.

* We also discussed branding. Several ideas that were shared are: membership pins for all who are members and for those who attend the National Conference in Nashville; bookmarks with all meeting dates printed on back to have at all functions.

* Lisa said that this summer she will work on the format of an affiliate newsletter and develop a budget for 2006 – 2007.

VIII. Closing

1. Set next agenda

Governing Board Meeting Agenda
September 7, 2006

- I. Group Check In
- II. Review and approve 5/23/06 Meeting Minutes
- III. Committee Updates
 - Professional Development



SDCAz

Staff Development Council of Arizona

May 23, 2006 SDCAz Governing Board Meeting Minutes

- Membership and Communication
 - State-wide Conference Committee
 - Nominating Committee
- IV. Treasury Report
 - V. Miscellaneous Business
 - VI. Other Agenda Items
 - VII. Closing

